



Town Council
Town of Millsboro
322 Wilson Highway
Millsboro, Delaware 19966
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town@millsboro.org

Mayor Jim Kells
Vice Mayor John Thoroughgood
President Pro Tem Ron O'Neal
Treasurer Robert Bryan
Secretary Kimberley Kaan
Councilman Matthew Davis
Councilman Marty Presley

Jamie Burk, Town Manager

Posted on February 26, 2024 at 11:40AM

A G E N D A

Town Council

Regular Meeting and Executive Session

Monday, March 4, 2024

Doors will open at 6:30pm

The meeting will convene at 7:00 p.m.

Millsboro Town Center

322 Wilson Highway

NOTE: Unless otherwise indicated, there may be a vote and Council action taken on each and every agenda item set forth herein.

Call to Order

Pledge of Allegiance/Council Roll Call

Councilman/President Pro Tem O'Neal – Statement in Response to February Public Comment – No action

Public Comment (2-minute limit)* - No action

Secretary's Report

Minutes

Treasurer's Report

Bank balances

Invoices

Millsboro Fire Company Update- No action

Greater Millsboro Chamber of Commerce Update - No action

Police Department's Report

Building Status

Water and Sewer

100 Kendall Street Water and Wastewater Fees Waiver Request (Hall)

20581 Overman Way Refund and Waiver Request (Hall)

DEWARN Mutual Aid Organization Agreement (Burk)

Mayor's Report

Preliminary site plan approval for the property located at tax/map/parcel #233-5.00-7.00, owned by James and Mary Beth Parker (Burk)

Enterprise Fleet Management Agreement (Hall)

Congressionally Directed Spending (CDS) Application support for fiscal year 2025 to obtain funding for Town Hall renovations (Sander)

2024 Christmas Parade date and time (Burk)

Millsboro Chamber of Commerce Annual Stars and Stripes Event (Burk)

Millsboro Chamber of Commerce Annual Fireworks for the Stars and Stripes Event (Burk)

Town Code Amendments re: Definitions in Chapter 210, Zoning and other related amendments to Chapter 210, Zoning and Chapter 70, Building Construction, suggested by staff (Burk)

Executive Session—

Pursuant to 29 Del. C. §10004 (b) (4) the Town Council will be meeting in executive session to hold strategy sessions involving legal advice with respect to potential litigation where an open meeting would have an adverse effect on the Town's litigation position.

Call to Order

Business conducted in Executive Session

Adjournment

**20-minute time limit. Time limit is 2 minutes per speaker, not to exceed a total of 20 minutes. Time may not be ceded to another member of the public. Each person making Public Comment shall identify themselves by name and place of residence for the record and shall address all remarks to the Town Council a body and not to any member thereof. Individuals may submit their comment to Town Council members in writing up to 24 hours in advance of the Town Council Meeting to town@millsboro.org or delivering it to 322 Wilson Avenue, Millsboro, De. No one other than a member of the Town Council or Town Staff is permitted to enter discussions without approval of the Mayor. No members of the public are permitted to ask questions of any speaker while they are addressing the Town Council, without permission from the Mayor. All persons at the Town Council meeting should conduct themselves in an orderly fashion. All shall follow the direction of the Mayor, no disruptive behavior is permitted, and electronic devices shall be silent. Please be courteous to those who are speaking during public comment by refraining from commenting from the audience while others are speaking. NOTE: (1) This agenda is subject to change. Such changes may include the addition of items that arise at the time of the meeting and/or the deletion of items. In the case of additions related to items that arise prior to the meeting, the change will be posted with as much notice as practicable under the circumstances—but in no case will the notification be provided less than 6 hours prior to the meeting start time—and the associated item will be (a) of an emergency nature and/or (b) unable to reasonably be deferred for handling at a future meeting. (2) One or more of the items listed may not be considered in sequence.*